

**Millcreek Township Trustees  
Regular Meeting Minutes  
December 20, 2021**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:05 p.m. to 8:15 p.m. at the Millcreek Township Community Building for the year-end meeting. Mr. Conroy called the meeting to order with the following members present:

**MEMBERS:** Keith Conroy, Bill Jordan, Dave Long and Scott Brackenridge

**ATTENDEES:** Sheriff Jamie Patton – Union County Sheriff's Office

**Meeting Minutes**

Mr. Conroy asked for a motion to approve the regular monthly meeting minutes from December 6, 2021.

- **Resolution #2224:** motion to approve the minutes of the December 6, 2021 regular meeting by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

**Public Comment**

None

**Public Safety Officer (PSO) Contract**

Sheriff Jamie Patton distributed a final draft of the new PSO contract for consideration by the Millcreek Township Trustees. This draft incorporates feedback received during prior discussions held with representatives from Millcreek Township, Jerome Township and the Union County Sheriff's Office. The trustees asked a few questions to Sheriff Patton and some discussion occurred.

- **Resolution #2225:** motion to approve the contract as presented for the assignment of four (4) public safety officers to the combined area of Millcreek and Jerome Townships effective January 1, 2022 through December 31, 2024 with cost sharing of 80% paid by Jerome Township and 20% paid by Millcreek Township by Mr. Conroy, seconded by Mr. Long.
- Mr. Conroy – yes; Mr. Jordan – yes; Mr. Long – yes

Sheriff Patton will present the same contract for approval to the Jerome Township Trustees at their public meeting to be held on December 21<sup>st</sup>.

**Union County Engineer's Office Participating Payment**

Mr. Brackenridge distributed documents received from the Union County Engineer to consider making a participating payment to the Engineer's Office for 2021.

- **Resolution #2226:** motion to approve a participating payment to the Union County Engineer's Office in the amount of \$43,971.81 equivalent to snow/ice removal on township roads by Mr. Conroy, seconded by Mr. Jordan.
- Mr. Conroy – yes; Mr. Jordan – yes; Mr. Long – yes

**Township Hall Garage Project**

Mr. Jordan received a quote to install electrical services to the township hall garage. Mr. Conroy previously received a quote to install new garage doors. The trustees will continue talking with vendors to receive quotes in anticipation of applying for funding during 2022 through the State Capital Budget process.

**Trustees**

**Mr. Jordan**

Mr. Jordan checked the township hall thermostat earlier and it was working at that time. He will continue to monitor that the heating in the township hall works as expected.

**Mr. Long**

Mr. Long noted that bid openings for the new Jerome Township fire station were occurring this week. Chief Stewart will be able to provide an update at our next meeting.

**Mr. Conroy**

No updates.

**2022 Appropriations**

Mr. Brackenridge presented to the trustees the permanent appropriations for 2022 he drafted. The trustees reviewed the line items with Mr. Brackenridge and asked questions.

- **Resolution #2227:** motion to approve the 2022 Permanent Appropriations by Mr. Jordan, seconded by Mr. Conroy. General Fund \$348,700; Motor Vehicle License Tax Fund \$1,000; Gasoline Tax Fund \$201,000; Cemetery Fund \$1,500; Special Levy Fire Fund \$217,000; Special Levy Police Protection Fund \$105,000; Permissive Motor Vehicle License Tax Fund \$1,000; Local Fiscal Recovery Fund \$50,000. Total for all funds \$925,200.
- Mr. Conroy – yes, Mr. Jordan – yes, Mr. Long – yes

**Other Business Items**

US 42 Detour Need Determination Report

The trustees asked Mr. Brackenridge to follow-up with ODOT and/or the Union County Engineer to get more information regarding the proposed local detour routes included in ODOT’s project plan during work on US 42. More information is needed regarding how much traffic is expected to use the local detour routes before the trustees will consider providing their approval.

Receipts and Expenditures

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$12,178.81; Motor Vehicle License Tax \$92.25; Local Government Sales Tax \$1,355.51; LGF \$346.96; Motor Vehicle Permissive License Tax \$633.00. Darran Pittman \$75.00 township hall rental. Charlotte Goodykoontz \$75.00 township hall rental. Kevin Green \$50.00 township hall rental. Janet Murray \$75.00 township hall rental. Jane Wright \$75.00 township hall rental. Brandie McLaughlin \$75.00 township hall rental. Marysville Municipal Court \$701.50 traffic fines. Michael Casperson \$200.00 township hall rental. Darran Pittman \$75.00 township hall rental. Star Ohio \$55.92.

The trustees duly noted the check sequence from the previous meeting ending with check #5681 and checks presented for approval at the current meeting beginning with check #5682. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2228:** motion to pay bills by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

5682	Scott Brackenridge	1000-110-121	1,682.05
5683	Keith Conroy	1000-110-111	303.96
5683	Keith Conroy	2021-330-111	303.96
5684	William Jordan	1000-110-111	451.51
5684	William Jordan	2021-330-111	451.50
5685	David Long	1000-110-111	468.38
5685	David Long	2021-330-111	468.39
5686	Ron Todd	1000-130-150	916.59
5687	OPERS	1000-110-111	158.75
5687	OPERS	1000-110-211	378.78
5687	OPERS	1000-130-150	111.80
5687	OPERS	2021-330-111	158.75
5687	OPERS	2021-330-211	222.25
Vouc	IRS	1000-110-111	28.21
Vouc	IRS	1000-110-121	146.65
Vouc	IRS	1000-110-212	118.85
Vouc	IRS	1000-110-213	67.03
Vouc	IRS	1000-130-150	60.51
Vouc	IRS	2021-330-111	28.20
Vouc	IRS	2021-330-213	23.02
Vouc	Ohio Dept. Taxation	1000-110-111	12.92
Vouc	Ohio Dept. Taxation	1000-110-121	70.20
Vouc	Ohio Dept. Taxation	1000-130-150	12.33

	Vouc	Ohio Dept. Taxation	2021-330-111	12.91
	Vouc	School Dist. Income Tax	1000-110-111	13.84
	Vouc	School Dist. Income Tax	1000-110-121	18.09
	Vouc	School Dist. Income Tax	2021-330-111	13.83
	Vouc	Marysville City Inc. Tax	1000-130-150	16.77
	Vouc	Ohio Public Emp. Def.	1000-110-111	150.00
	Vouc	Ohio Public Emp. Def.	2021-330-111	150.00
B 6-21	5688	Tonya Jordan	1000-120-329	325.00
B 7-21	5689	Bill Jordan	1000-120-420	48.98
B 5-21	5690	David Long	1000-120-323	254.66
B 4-21	5691	Scott Brackenridge	1000-110-599	92.17
B 9-21	5692	Ron Todd	1000-130-330	11.20
B 9-21	5693	Joni Orders	1000-130-330	90.00
B 9-21	5694	Kevin Bryant	1000-130-330	80.00
B 9-21	5695	Eryn Staats	1000-130-330	40.00
B 9-21	5696	Jim Lawrenz	1000-130-330	40.00
B 9-21	5697	Freeman Troyer	1000-130-330	40.00
B 9-21	5698	Maryann Sweeney	1000-130-330	80.00
B 7-21	5699	Keith Conroy	1000-120-420	9.62
P 2-21	5700	Union County Engineer	2021-330-420	79.10
P 2-21	5701	Union County Engineer	2021-330-420	43,971.81
B26-21	5702	Bureau of Workers Comp	1000-110-230	547.17
B27-21	5702	Bureau of Workers Comp	2021-330-230	245.83

Interest for the month is: \$20.75  
Interest for the year is: \$299.58

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2229:** motion to adjourn by Mr. Long, seconded by Mr. Jordan.
- Motion unanimously approved.

X	X
Keith Conroy	Scott Brackenridge
Chairman	Fiscal Officer